

**Secretariat of the Assembly of States Parties  
to the Rome Statute of the International Criminal Court**

**Information Sheet**

States Parties are requested to submit credentials in advance of the session that could allow delegations to participate in-person during the resumption of the nineteenth session of the Assembly of States Parties, tentatively scheduled to be held in New York from 17 to 23 December 2020. The original credentials will also be submitted not later than 24 hours after the opening of the session in The Hague on 14 December 2020.

States Parties are requested to submit credentials in advance of the session to facilitate the work of the Credentials Committee and of the Assembly.

---

# CREENTIALS

## Credentials of States Parties

Pursuant to Rule 24 of the *Rules of Procedure of the Assembly of States Parties*, the original credentials of representatives of States Parties and the names of alternates and advisers shall be submitted to the Secretariat if possible not later than 24 hours after the opening of the session. Advance scanned copies of credentials (preferably in PDF format) should be sent by e-mail to the Secretariat (asp@icc-cpi.int) on the understanding that original credentials will also be submitted not later than 24 hours after the opening of the session in The Hague. The credentials shall be issued by the Head of State or Government or by the Minister of Foreign Affairs or by a person authorized by either of them.

Rule 26: Pending a decision of the Assembly upon their credentials, representatives of States Parties shall be entitled to participate provisionally in the Assembly.

## SAMPLE OF CREDENTIALS LETTER FOR STATES PARTIES

### [OFFICIAL LETTERHEAD]

*Address to Secretariat of the Assembly*

Whereas [*name of State Party*] desires to be represented at the resumption of the nineteenth session of the Assembly of States Parties to the Rome Statute of the International Criminal Court to be held in New York, from 17 to 23 December 2020,

Now therefore we [*Head of State or Government or Minister of Foreign Affairs or person authorized by either*] have appointed the following participants to represent [*name of State Party*] to the resumption of the nineteenth session of the Assembly of States Parties to the Rome Statute of the International Criminal Court:

Resumption of the nineteenth session in New York:

Representative (one): [name and title]  
Alternate(s): [name(s) and title(s)]  
Adviser(s): [name(s) and title(s)]

The representative has full powers to act and take decisions on behalf of the Government of [*name of State Party*]

[CERTIFIED WITH SIGNATURE AND SEAL]

\*\*\*